

**CareerSource Southwest Florida
Career Services Committee
Meeting Minutes
July 22, 2026
2pm**

Members Present

Keitha Daniels-Chair
Bill Diamond-Virtual

Cynthia Gulsby-Virtual
Jennifer Thayer-Virtual

Members Absent

Drummond Camel

Staff Present

Thais Kuoman-Staff Liaison
Peg Elmore

Lyntoria Thomas

I. CALL TO ORDER

The meeting was called to order by Chair Keitha Daniels at 2:03 p.m. Lyntoria Thomas confirmed quorum was met.

II. PUBLIC COMMENT- None

III. APPROVAL OF APRIL 22, 2026 MEETING MINUTES

Cynthia Gulsby made a motion to approve the April 22, 2026 meeting minutes; Keitha Daniels seconded; the motion was unanimously approved.

IV. STRATEGIC PLAN 4th QUARTER UPDATES

The committee discussed how barriers are captured and whether to change objectives or the barriers tracked. Wagner-Peyser (WP) entries are self-reported, and Workforce Innovation and Opportunity Act (WIOA) entries are verified during staff objective assessments which cover employability, transportation, childcare, incarceration, clothing, and disability-related needs. Participants raised concerns that sensitive items like justice involvement and low income often go unreported at intake and considered substituting those with verifiable barriers.

V. ALIGNMENT WITH FEDERAL AND STATE STRATEGIC GOALS

The committee did a deep dive into the federal strategy and the five Department of Labor pillars. The committee was asked to review the pillars and select areas to develop strategies for the federally required four-year plan or its biennial update. The committee agreed to focus on Pillar I-Worker Mobility and Pillar IV-Accountability and will discuss in detail at their upcoming committee meetings.

VI. OPEN FORUM

Upcoming Meetings

- Special Committee Meeting 9/3/26 at 2pm
- October 28, 2026 at 2pm
- January 27, 2027 at 2pm
- April 28, 2027 at 2pm

VII. ADJOURNMENT- The meeting was adjourned at 2:56pm.