



# **TCA Applicant Hybrid Work Registration Process**

## **Counties: Lee-Collier-Charlotte-Hendry-Glades-Monroe**

### **Part 1: OSST Online Applicant Activities via <https://osstclient.deo.myflorida.com>**

- Complete - Online WT Program Orientation,
- Complete - Online Needs Assessment,
- Complete - Online Opportunities and Obligations Acceptance,
- Complete - Applicant Check-out, **and**

### **Part 2: CSSWF Manually Tracked Applicant Activities**

- Complete - Employ Florida Resume Creation, Update or Upload
- Visit – [careersourcesouthwestflorida.com](https://careersourcesouthwestflorida.com)  
[Welfare Transition Program - your career starts here!](#)
- Register – to attend the next TCA Applicant Virtual Orientation:  
<https://appointments.careersourcesouthwestflorida.com/>
- Create - a TEAMS account prior to the event start date and time
- Participate – in a TEAMS TCA Applicant Work Registration Overview
- Complete – Diversion and Barrier Screening with CSSWF a Team Members
- Submit – Special Documentation if requested to CSSWF or upload to your Employ Florida Account

**If you need assistance completing the TCA Applicant work registration tasks,  
please reach out to us at <https://careersourcesouthwestflorida.com/contact-us/>  
via the **CONTACT US****