

**CareerSource Southwest Florida
Executive Committee Meeting
June 25, 2025
3:30 p.m.
Minutes**

Members Present:

Mike Biskie-Chair
Keitha Daniels
John Talmage

Members Absent:

Bill Diamond
Adrian Llanes
Brad Myers

Guest Present:

Greg Urbancic, Board Attorney-Virtual

Staff Present:

Peg Elmore
Ed Fritz
Lyntoria Thomas

I. CALL OF ORDER

The meeting was called to order by Chair Mike Biskie at 3:30 p.m. Lyntoria Thomas, Executive Assistant, called roll and confirmed quorum was met.

II. PUBLIC COMMENT- None

III. APPROVAL OF MAY 28, 2025 MEETING MINUTES

Chair, Mike Biskie explained there was an error reported in the performance review for the President and CEO. Mike explained the bonus incentive for the should not state "be increased by 10 percent but should state "be given a bonus incentive of \$15,000.00 to be paid during the current 2024-2025 program year".

Ater a detailed discussion, John Talmage made a motion to approve the correction to the drafted May 28, 2025 meeting minutes to replace the "10 percent bonus incentive increase" with the amount of the bonus incentive of \$15,000.00; Keitha Daniels seconded; the motion was unanimously approved.

IV. CASH DRAWS

Chief Financial Officer, Mike Egan gave an overview of what cash draws are and how they work. Mike explained in early May 2025 cash draws went to every two weeks, cash received is now taking two weeks after a cash draw entry. Mike explained the end of year cash draw was June 18, 2025, next year's cash draw is July 9, 2025, and there is no availability of Temporary Assistance for Needy Families (TANF) cash.

V. DISLOCATED WORKER TO ADULT FUNDS TRANSFER

Chief Financial Officer, Mike Egan gave an overview of what it means to transfer dislocated work funds to WIOA adult funds. Mike explained CareerSource Southwest Florida is asking that \$1,895,211 be transferred from dislocated worker to adult funding, this is the 2024 funding that

will expire at the end of June 2026. Mike asked the Executive Committee to present the request to the full Board at their July meeting.

Keitha Daniels made a motion to present the request to transfer funds from dislocated worker to adult funds to the full board in July; John Talmage seconded; the motion was unanimously approved.

VI. IMMOKALEE BUILDING PROCEEDS

Chief Financial Officer, Mike Egan gave an overview of the progress on the sale of the Immokalee building. Mike explained the closing is scheduled for July 8, 2025 and once the building is sold Mike is asking the Executive Committee to seek the Board's direction of how the proceeds from the sale should be divided.

VII. IMMIGRATION ENFORCEMENT IMPACT

President & CEO, Peg Elmore gave an overview of how immigration enforcement will impact CareerSource Southwest Florida. Peg explained all of the programs CCSWF provide will be impacted in some way including a reduction in the flow of customer traffic. Peg explained in-state tuition for undocumented students, the birthright citizenship for children born after February 19, 2025 will be impacted, and the participation of agricultural workers declined because many never returned to Florida.

Peg explained CCSWF will continue to monitor the potential for new policies related to able bodies Medicaid recipients to secure 80 hours of work.

VIII. PROPOSED FEDERAL BUDGET IMPACT

President & CEO, Peg Elmore gave a detailed overview of the proposed federal budget impact on the local workforce development boards. Peg explained there will be some major funding cuts and funds will be distributed by a formula that has not yet been developed by the Secretary of Labor. Peg explained at this time it is not known how the state will decide to distribute funds to the workforce regions.

XI. UPCOMING EVENTS & MEETINGS

Business & Economic Development Committee... June 26, 2025 at 3pm
Board of Directors (Annual Meeting) ... July 9, 2025 at 3pm
Career Services Committee... July 23, 2025 at 2pm
Youth Committee... July 24, 2025
Education & Industry Consortium- August 28, 2025 at 9am
Executive Committee... September 3, 2025 at 3pm

X. OPEN FORMUM

New Program Year begins July 1
New Board of Director Officers
New bank signature cards

XI. FOR THE GOOD OF THE ORDER- None

XII. ADJOURNMENT- The meeting adjourned at 4:22 p.m.