

Board of Directors Meeting

January 8, 2025 3:00pm

In Person Attendance is preferable 6800 Shoppes at Plantation Suite 170 Fort Myers, Florida

Join the meeting now

Meeting ID: 284 719 050 249

Passcode: JU3ec7B5

Agenda

Public Comment

Meeting Minutes
Approval

2024 Final Audit Report

Facilities

Strategic Plan Update

Regional Planning Designation

Succession Plan

Committee & Consortium Reports

For the Good of the Order

Upcoming Meetings

Adjournment

I. Call to Order

II. Public Comment

III. Approve November 13 & 22, 2024 Meeting Minutes

IV. 2024 Final Audit Report

V. Facilities

VI. Strategic Plan Update

VII. Regional Planning Designation

VIII. Succession Plan

IX. Committee & Consortium Reports

X. For the Good of the Order

XI. Upcoming Meetings

XII. Adjournment

Public Comment



CareerSource Southwest Florida Southwest Florida Workforce Development Consortium and Board of Directors Joint Meeting November 13, 2024 3:30 p.m.

Consortium Members Present

Mayor Holly Merrill Raschein, Monroe County-Virtual

Consortium Members Absent

Commissioner Emma Byrd, Hendry County Commissioner Michael Greenwell, Lee County Commissioner Chris Hall, Collier County Commissioner Tim Stanley, Glades County Commissioner Bill Truex, Charlotte County

Directors Present

Mike Biskie-Chair Phil Magin
Drummond Camel Brad Myers-Virtual
Keitha Daniels Anthony Oakes-Virtual
Bill Diamond-Virtual Kristina Park-Virtual
Wendi Fowler-Virtual Aaron Stitt-Virtual
Edward Franco Carl Stringer-Virtual
Brett Kettler-Virtual John Talmage
Adrian Llanes

Directors Absent

Kevin Donlan Michelle Lincoln Mike Wukitsch

Guests Present

Daniel Harper, Florida Commerce, Senior Management Analyst Supervisor-Virtual Yvette McCullough, Florida Commerce, Chief of Financial Monitoring & Accounting-Virtual Greg Urbancic, Board Attorney-Virtual Kenneth Williams, Florida Commerce, Senior Management Analyst Supervisor-Virtual

Staff Present

Peg Elmore Ed Fritz Lyntoria Thomas

CALL TO ORDER

The Southwest Florida Workforce Development Consortium meeting was called to order by Mayor Holly Merrill Raschein at 3:30pm. Lyntoria Thomas, Administrative Services Assistant, called roll; quorum was not met. The CareerSource Southwest Florida Board of Directors meeting was called to order by Chair Mike Biskie at 3:31pm. Lyntoria Thomas, Administrative Services Assistant, called roll and confirmed quorum was met.

Mike Biskie welcomed two new Board members, Monroe County Commissioner Michelle Lincoln and Edward Franco Campus Director for Nova Southeastern University.

II. PUBLIC COMMENT- None

III. APPROVAL OF SEPTEMBER 18, 2024, BOARD MEETING MINUTES

John Talmage made a motion to approve the September 18, 2024 meeting minutes; Drummond Camel seconded; the motion was unanimously approved.

IV. FLORIDA DEPARTMENT OF COMMERCE

Florida Department of Commerce representatives gave an overview of CareerSource Southwest Florida's annual performance for program years 2021 – 2023. The representatives explained current year allocations, financial expenditure requirements, performance accountability metrics, and programmatic and financial monitoring results. CareerSource Southwest Florida has met or exceeded the required metrics.

V. COMMITTEE & CONSORTIUM REPORTS

Executive Committee- No Report

Business & Economic Development Committee- John Talmage Hendry County US Sugar Cane Tour Thursday, November 14, 2024 at 7:30am

Career Services Committee- No Report

Youth Committee- No Report

Education & Industry Consortium- Yolanda Flores Upcoming meeting November 21, 2024 at 9:00am. The focus will be the Construction Industry.

VI. OPEN FORUM- None

VII. FOR THE GOOD OF THE ORDER

Mike Biskie thanked Bill Diamond for being the Master of Ceremony at our Annual Awards Ceremony & Luncheon and for leading our Board meeting that followed.

Mike Biskie congratulated John Talmage on being named one of 500 most influential Floridians! John gave a great quote- "If I was Governor the first thing on my list would be to continue to expand Florida's commitment to workforce development through apprenticeships, work training/experience and micro-credentialing."

Mike Biskie reminded board members to complete mandatory training.

A general consensus was reached to move Board of Director's meetings to a $3:00\,\mathrm{pm}$ start time.

VIII. ADJOURNMENT- The meeting was adjourned at 4:08pm.

CareerSource Southwest Florida Board of Directors Virtual Special Meeting November 22, 2024 1:30 p.m.

Directors Present

Mike Biskie-Chair Brent Kettler
Drummond Camel Adrian Llanes
Keitha Daniels Anthony Oakes
Bill Diamond John Talmage
Kevin Donlan Michael Wukitsch
Edward Franco

Directors Absent

Wendi Fowler Kristina Park
Michelle Lincoln Aaron Stitt
Phil Magin Carl Stringer
Brad Myers

Guest Present

Greg Urbancic-Board Attorney

Staff Present

Mike Egan Peg Elmore Ed Fritz Lyntoria Thomas

CALL TO ORDER

The meeting was called to order by Chair, Mike Biskie at 1:32 p.m. Lyntoria Thomas, Administrative Services Assistant, called roll and confirmed quorum was met.

II. SALE & LEASE OF IMMOKALEE BUILDING

Board Attorney, Greg Urbancic presented the Board of Directors with the proposed sale agreement for the Immokalee building which includes a lease back of a portion of the building. A discussion was held.

Anthony Oakes made a motion to approve the proposed sale agreement including a lease back of a portion of the Immokalee building; Brent Kettler seconded; the motion was unanimously approved.

III. RELATED PARTY AGREEMENT- NOVA SOUTHEASTERN UNIVERSITY

Peg Elmore, President CEO for CareerSource Southwest Florida gave an overview of the long-standing relationship between CareerSource Southwest Florida and Nova Southeastern University. Peg explained because Edward Franco is now a member of the Board of Directors, Individual Training Account (ITA) vouchers are considered related party agreements and require approval of the Board of Directors and Florida Commerce.

Adrian Llanes made a motion to approve Individual Training Account (ITA) vouchers for eligible participants at Nova Southeastern University not to exceed \$200,000 through June 20, 2025; Bill Diamond seconded. Edward Franco abstained. The motion was unanimously approved.

IV. ADJOUNMENT- Meeting adjourned at 1:54pm

2024 Final Audit Report

click below to access

Letter

Audit Report



Facilities

Labelle-proposed lease click to access

Clewiston update

Immokalee update

Strategic Plan Update

 Objective 1 – Increase awareness of CSSWF's capabilities, opportunities, and services.

Objective 2 – Engage individuals with barriers.

 Objective 3 – Diversify delivery of services for all internal and external stakeholders.

Objective 1 Increase awareness of CSSWF's capabilities, opportunities and services.

Key Results

- A. X% increase of new or first-time employers- (Business and Economic Development Committee)
- B. Increase social media metrics by X%- (Staff Recommendation)
- C. X% of community organizations who refer individuals to us for employment and training services with a focus on targeted barriers.- (Career Services Committee)

Objective 1 – Key Result B

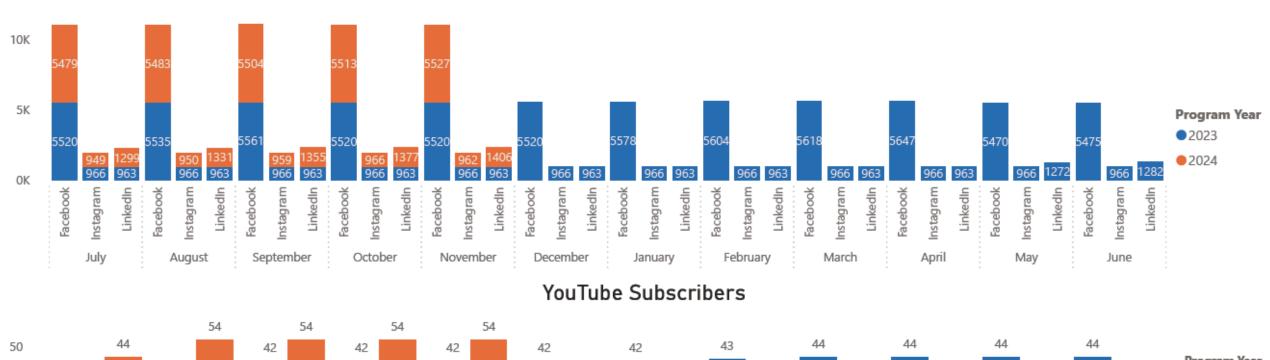
Increase social media metrics by 3%

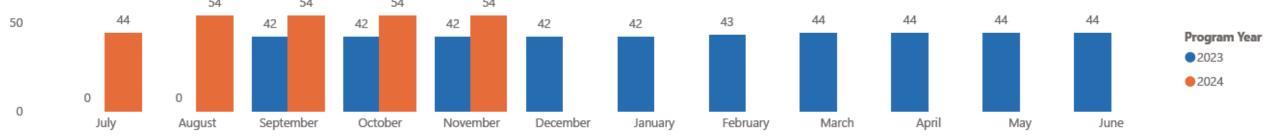
(Staff Recommendation)

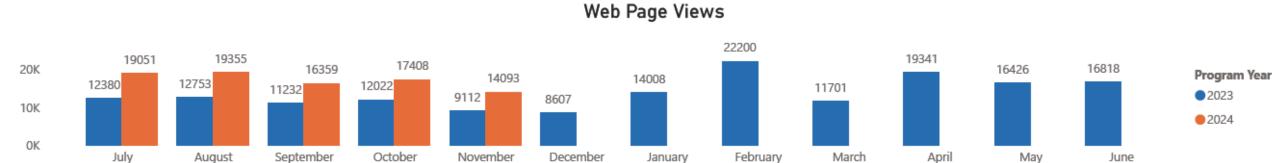
Social Media Metrics



Followers Across Platforms







Objective 1 – Key Result C

Increase number of community organizations who refer individuals to us for employment and training services with a focus on targeted barriers by X%.

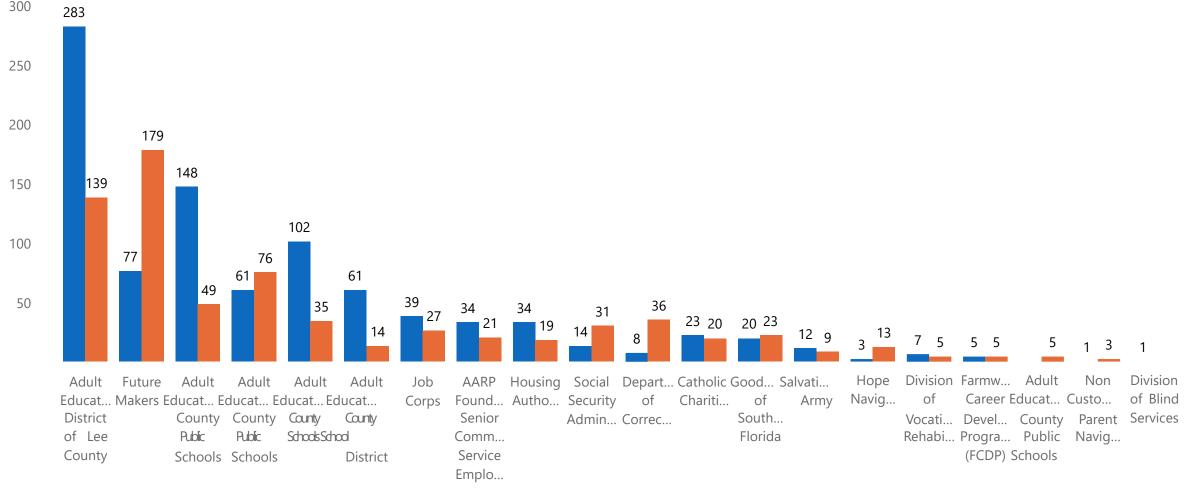
(Career Services Committee)

Referrals - Contact Us



Distribution of Referrals





Objective 2 Engage individuals with barriers (Career Services Committee)

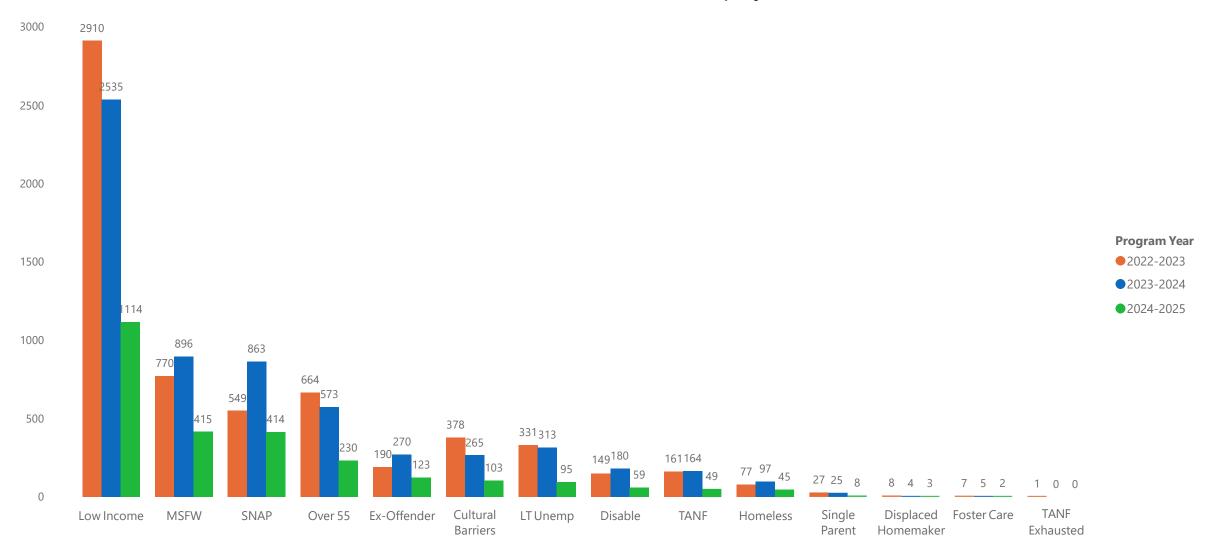
Key Results

A. Enrollment of individuals with barriers to employment increase by X%.

Barriers to Employment



Individuals with Barriers to Employment



Objective 2 Engage individuals with barriers (Career Services Committee)

Key Results

B. Each program year, identify two barriers to target to increase enrollment.

Recommendation for Program Year (PY) 25-26: Individuals with Disabilities and Ex-Offenders

Objective 3 Diversify delivery of services for all internal and external stakeholders.

(Staff will present options for measurement to Career Services Committee.)

Key Results

- A. Increase virtual options to external stakeholders by X%
- B. Increase physical access points through partnerships by X%.
- C. Increase virtual interactions of stakeholders by X%.

Regional Planning Designation Request (Draft) click to access

Succession Plan (Draft) click to access

Committee & Consortium Reports

- Executive Committee Mike Biskie
- Business & Economic Development Committee John Talmage
 - Career Services Committee
 Keitha Daniels
 - Youth Committee Brad Myers
 - Education & Industry Consortium
 Yolanda Flores

US Sugar Raisin Cane Tour November 14, 2024



In-Service Day December 13, 2024





For the Good of the Order

Upcoming Meetings...

Business & Economic Development Committee
TBD

Youth Committee
February 19, 2025
10:00am

Education & Industry Consortium TBD

Executive Committee
February 26, 2025
3:30pm

Career Services Committee
February 12, 2025
2pm

Board of Directors
March 12, 2025
3pm