

**CareerSource Southwest Florida
Executive Committee Virtual Meeting
May 14, 2024
4:00 p.m.
Minutes**

Members Present:

**Mike Biskie-Chair
Bill Diamond**

**Keitha Daniels
John Talmage**

Members Absent:

Brad Myers

Brent Kettler

Guest Present:

Greg Urbancic, Board Attorney

Staff Present:

**Peg Elmore-Staff Liaison
Lyntoria Thomas**

Mike Egan

I. CALL OF ORDER

The meeting was called to order by Chair Mike Biskie at 4:06 p.m. Role was called, and quorum was met.

II. Tavernier Lease

Mike Biskie, Chairman for the Board of Directors explained President CEO Peg Elmore and Fiscal Director Mike Egan found an office space to rent in Tavernier, Florida. Mike Egan explained the execution of the Tavernier lease that the Board of Directors delegated the Executive Committee to approve.

Bill Diamond made a motion to approve the Tavernier lease; John Talmage seconded; the motion was unanimously approved.

III. Adjournment

Meeting was adjourned at 4:11pm