

**CareerSource Southwest Florida
Board of Directors Meeting Minutes
July 12, 2023
3:30 p.m.**

Members Present:

Brent Kettler	Drummond Camel-Virtual
Curtis Brown-Virtual	Bill Diamond-Virtual
Keitha Daniels-In Person	Adrian Llanes-Virtual
Dave Gammon-In Person	Anthony Oakes-In Person
Dr. Brad Myers-Virtual	John Talmage-Virtual
Aaron Stitt-In Person	Michael Wukitsch-In Person
Dr. Amy Teprovich-In Person	

Members Absent:

Mike Biskie	Carl Stringer
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Staff Present:

Peg Elmore	Mike Egan
Edward Fritz	Lyntoria Thomas
Mary Anne Zurn-Virtual	

I. Call to Order/Roll Call/Quorum

In the absence of the Chair, the meeting was called to order by Brent Kettler at 3:47 p.m. Lyntoria Thomas called roll and confirmed quorum was met.

II. Approval June 21, 2023 Meeting Minutes

Michael Wukitsch made a motion to approve the minutes from the June 21, 2023 meeting; Aaron Stitt seconded, and the motion was unanimously approved.

III. Public Comment

None.

IV. Request to transfer Dislocated Worker Funds to Adults Funds-Mike Egan

Mike Egan referred to the Prior Approval Transfer Request Form in the packet and explained that a significant number of individuals who would be identified as Workforce Innovation and Opportunity Act (WIOA) Dislocated Workers were impacted by the effects of Hurricane Ian. We would like to make more funding accessible to adults. We can continue to use National Dislocated Workers Grants (NDWG) for our dislocated workers.

Dr. Amy Teprovich made a motion to approve sending a request to the Department of Economic Opportunity (DEO) to allow us to transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to WIOA-Adult funds; Michael Wukitsch seconded, and the motion was unanimously approved.

V. Committee Reports

A. Nomination Committee

Attorney Greg Urbancic advised that the nominating committee met on June 20th and set forth this new Slate of Officers. Greg Urbancic advised that all nominated persons have agreed to accept the positions, if approved.

- Mike Biskie-Chair
- Bill Diamond-Vice Chair
- Keitha Daniels-Treasurer
- Brent Kettler-Secretary

Dave Gammon made a motion to approve the Nominating Committee's slate of officers, Chair-Mike Biskie (second term), Vice Chair-Bill Diamond, Treasurer-Keitha Daniels and Secretary-Brent Kettler (second term); Anthony Oakes seconded, and the motion was unanimously approved by the Board.

B. Executive Committee

Brent Kettler addressed Board member Aaron Stitt's attendance being below 50% during the PY2022-2023 program year. Peg Elmore explained the reason for Aaron's low attendance. She also explained he has a history of excellent attendance. The Board members agreed and understood.

Dave Gammon made a motion to keep Aaron Stitt as a Board member; Anthony Oaks seconded, and the motion was unanimously approved.

John Talmage wants the Board of Directors to consider diversifying the Board in the upcoming years. The Board Members all agreed.

C. Business & Economic Development

John Talmage reported the directors of the surrounding county airports provided presentations at their last meeting. John advised that the Naples airport has had noise concerns. Their upcoming August meeting will focus on work within the health systems.

D. Career Services Committee

Keitha Daniels advised that sufficient documentation was received from businesses to request the addition of two occupations to the Regional Demand Occupations List (RDOL).

- Nursing Assistants
- Medical Equipment Preparers (Surgical Techs)

Keitha Daniels made a motion to add Nursing Assistants to the Regional Demand Occupations List (RDOL); Dave Gammon seconded; and the motion was unanimously approved.

Keitha Daniels made a motion to add Medical Equipment Preparers to the Regional Demand Occupations List (RDOL); Dave Gammon seconded; and the motion was unanimously approved.

E. Youth Committee

Dr. Brad Myers advised that they have not met, however their next meeting is in August.

VI. Open Discussion

None

VII. Adjournment

Meeting adjourned at 4:15 p.m.