

SOUTHWEST FLORIDA WORKFORCE DEVELOPMENT BOARD, INC.

May 12, 2021

3:30 p.m.

MINUTES

Directors Present: VIRTUAL via ZOOM

Diana Bello
B.J. Brundage
James Coalwell
Keitha Daniels
Dave Gammon
Kim Hustad
Brent Kettler
Mike Nagle
Aaron Stitt
Dr. Amy Teproovich
Michael Wukitsch

Mike Biskie
Drummond Camel
Michael Dalby
Bill Diamond
Brian Hirsch
Mike Jackson-PRESENT
Jim Lamb
Dr. Thomas Norman
John Talmage-PRESENT
Joe Wheeler

Directors Absent:

Curtis Brown
Brad Myers

Melvin Morgan
Geri Yoraschek

Guests Present: VIRTUAL via ZOOM

Troy Collett, DBS-PRESENT
Charles Williams, DEO

Greg Urbancic, Board Attorney

Staff Present:

Janeth Castrejon-PRESENT
Peg Elmore
Benita Richards-PRESENT

Mike Egan-PRESENT
Joe Paterno-PRESENT
Mary Anne Zurn-PRESENT

I. CALL TO ORDER

The meeting was called to order by Mike Jackson, Chair, 3:30 p.m., via ZOOM. A verbal role call was taken and established a quorum was present.

II. WELCOME AND INTRODUCTIONS

Welcome was made by Mike Jackson and Joe Paterno.

III. APPROVAL OF MINUTES

B.J. Brundage made a **motion** to approve the March 10, 2021, minutes; Michael Wukitsch seconded, and the motion was unanimously approved by the Board.

IV. PUBLIC COMMENT

State Law, Right to be Heard: 286, will be offered following each motion. Public Comment: N/A

V. DEPARTMENT OF ECONOMIC OPPORTUNITY REGION PERFORMANCE REPORT

Information Only-No Action Required

Charles Williams reviewed a PowerPoint presentation. This presentation was shared on screen and was emailed to the Board prior to the meeting. The report reviewed PY 19 Primary Indicators of Performance, Programmatic and Financial Monitoring Activity, and Local Area Financial Overview. WIOA Indicator Report shows Region 24 met or exceeded Performance Targets with the exception of Youth Credential Attainment; school Closures due to the pandemic played a role Statewide. Programmatic local findings were down from previous year, No findings for Financial, ITA Expenditure exceeding requirement, meeting WIOA Work Experience Funding requirement, and Exceeding Out-of-School Youth Expenditures.

Has State applied for a waiver of the 75%/25% expenditure requirements for the Youth Programs? Charles Williams stated this question is on the Agenda for the next CareerSource Florida meeting. Legislation passed allowing Florida to file such waivers.

VI. ONE STOP OPERATOR REQUEST FOR PROPOSAL REVIEW PANEL

Action Required

Mike Jackson shared the RFP Review Panel met, reviewed, and recommend Thomas Miller as the new One-Stop Operator. The Contract will be for FY 21-22 (July 1, 2021-June 30-2022).

John Talmage made a **motion** to approve Thomas Miller as the One Stop Operator, July 1, 2021-June 30, 2022; B.J. Brundage seconded, and discussion pursued.

The Review Panel's first choice is Thomas Miller, their second choice is High Tower. Both have National and Local Experience. Both are out of State, but it is their responsibility to meet their contractual obligations/scope of work. There is no dissatisfaction with former One Stop Operator.

With no further comments the motion was unanimously approved by the Board.

Public Comment - N/A

Following the motion, Joe Paterno shared for the execution of the contract, the Board Attorney will draft the contract for only those services outlined in the Request for Proposal, which will result in a revised budget.

VII. DEO MOU GRANTEE SUB AGREEMENT

Action Required

A copy of this Agreement was emailed to the Board for their review prior the meeting. The Board Attorney shared this Agreement is not optional; all Workforce Boards must follow the policies implemented. This Agreement is required to be signed by the Consortium Chair within a two-week timeframe; however, requires the Board Chair signature first.

Michael Wukitsch made a **motion** to approve Mike Jackson, Chair, to sign the DEO MOU Grantee Sub Agreement; Mike Nagle seconded, and the motion was unanimously approved by the Board.

Public Comment - N/A

VIII. COMMITTEE REPORTS

Regional Economic Development Ad-Hoc – John Talmage, Chair, shared the second Symposium was a success, the third Symposium is being rescheduled, the Committee is reviewing the Targeted Occupations List, reviewing a process for teacher presentations, and reviewing trades vs. four-year degrees. FGCU launched their School of Entrepreneurship, PGT Job Fair was a success; 150 attendees with 90 offers, employment rates still low as people are not returning to work.

Action Required

Finance Committee – Michael Dalby, Chair, reviewed present Performance Indicators and we are on schedule to meet targets. Mike Egan discussed the FY 21-22 Proposed Budget. Comparing this year to last year with numbers provided by DEO, this year is 5-7% less than last year. In addition, there was COVID-19 grant funds that helped bring the revenues in line with the prior year. The Finance Committee recommends Board approval of the FY 21-22 Proposed Budget.

Michael Dalby made a **motion** to approve the FY 21-22 Proposed Budget; Joe Wheeler seconded, and the motion was unanimously approved by the Board.

Public Comment – N/A

Action Required

Program and Planning – Kim Hustad, Chair, shared the Committee reviewed funding on-line training programs; document was emailed to the Board for their review prior the meeting. Pre-pandemic funding of online training had been no more than 50% online. This was changed during the pandemic to allow funding for programs with more than 50% online until June 30, 2021. After research and discussion, the Program and Planning Committee recommends Board approval to extend more than 50% online training to January 31, 2022.

Kim Hustad made a **motion** to extend more than 50% online training to January 31, 2022; Michael Wukitsch seconded, and the motion was unanimously approved by the Board.

Public Comment – N/A

Public Relations – Jim Lamb, Chair, shared Janeth Castrejon provided the Committee with website and Social Media status updates, which continues to grow. Stats show Job Fairs drive traffic to the website/Social Media. CareerSource Southwest Florida continues to be highly positive in the local media news and papers. A new 'tab' has been added to the website-EMPLOY FLORIDA, and the video of the second Symposium is now available on the website.

Youth Council – Aaron Stitt, Chair, shared the Committee discussed Job Readiness Training Pilot Program assisted by Lee County EDC, 35 hours of soft skills, currently 8 participants. The School District of Lee County is hosting a Workforce Signing Day, 5/13/21, sponsored by MY Shower Door in Fort Myers. This event is specifically created for graduating seniors who plan to go directly into the workforce after graduation and already have a job secured.

IX. APPROVAL OF FY 21-22 BOARD MEETING SCHEDULE

Action Required

Board meetings are scheduled for second Wednesday, every other month.

Mike Biskie made a **motion** to approve the FY 21-22 Board Meeting Schedule; Joe Wheeler seconded, and the motion was unanimously approved by the Board.

Public Comment – N/A

X. OPEN FORUM

Joe Paterno shared House Bill 1507 is on the Governor's desk to be signed Monday, 5/17/21. This Bill includes: REACH-Statewide organization classes/programs to be funded in schools, 8 year term limits for Board members beginning 7/1/21, 10% hold back on all ITA's until student is placed in a job. Joe expressed a few possible concerns on this. More information to follow.

Mike Jackson encouraged all Board members to register and attend the Board Training on 5/27/21.

The Annual Board Meeting and Award Ceremony is scheduled for 9/10/21 at Sanibel Harbour Resort.

XI. ADJOURNMENT

The meeting adjourned at 5 p.m.