

PROGRAM AND PLANNING COMMITTEE MEETING
Southwest Florida Workforce Development Board, Inc.
VIRTUAL AND IN-PERSON
August 11, 2022
2 p.m.

MINUTES

Members Present via ZOOM:

Drummond Camel
Kim Hustad
Carl Stringer

Troy Collett
Brent Kettler - PRESENT
John Talmage - PRESENT

Members Absent:

DeeLynn Bennett

Dorin Oxender

Guests/Interested Parties via ZOOM:

Staff Present:

Mary Anne Zurn, Staff Liaison – PRESENT Peg Elmore - PRESENT

I. CALL TO ORDER

The meeting was called to order by Chair, Brent Kettler, at 2:02 p.m., via ZOOM and in-person. A verbal role call was taken, and quorum established.

II. APPROVAL OF MINUTES

Drummond Camel made a **motion** to approve the July 13, 2022, minutes; Troy Collett seconded, and the motion was unanimously approved by the Committee.

III. PERFORMANCE OF ELIGIBLE TRAINING PROVIDER LIST PROGRAMS

Brent Kettler asked if the Committee members had any initial comments. At our last meeting, it was suggested the Committee evaluate other reports required of schools. It was noted our Eligible Training Providers may currently report various performance elements to the Council on Occupational Education (COE), Perkins, Florida Education & Training Placement Information Program (FETPIP), and other accrediting boards. The Florida Department of Education (DOE)/Commission for Independent Education (CIE), which licenses nonpublic schools, does not require performance reports but will request the data from FETPIP, if the school has chosen to report. With new goals coming from the State level this year, it was decided to wait for further information from Department of Economic Opportunity/CareerSource Florida before proceeding with local changes.

IV. RECOMMENDATION FOR SIGNATURE OF THE TWO-YEAR MODIFICATION OF THE

LOCAL WORKFORCE PLAN

The Two-Year Modification of the Local Workforce Plan requires signature of our Board Chair and of the Chief Local Elected Official (CLEO) of Southwest Florida. Currently Commissioner Emma Byrd, Chair of the Hendry Board of County Commissioners (BOCC), serves as the CLEO and has agreed to sign on behalf of our five BOCCs. Brent Kettler referenced the handout in the packet which showed changes to the draft Plan. No public comments were received, only minor changes from staff for clarification and correction. Committee members reviewed and discussed, noting it appeared to be straightforward and acceptable.

John Talmage made a **motion** to recommend approval of the Two-Year Modification of the Local Workforce Plan to the Board of Directors and to request signature of our Board Chairman, Mike Biskie, at the September 27, 2022, meeting; Drummond Camel seconded, and the motion was unanimously approved by the Committee.

V. OPEN DISCUSSION

Program & Planning Committee had previously scheduled a September 20, 2022, meeting, mainly to review the Two-Year Modification of the Local Workforce Plan. Since this was accomplished today, it was decided to cancel the September Committee meeting, unless other action items develop.

VI. ADJOURNMENT

The meeting adjourned at 2:26 p.m.