

PROGRAM AND PLANNING COMMITTEE MEETING
Southwest Florida Workforce Development Board, Inc.
VIRTUAL AND IN-PERSON
May 11, 2022
2 p.m.

MINUTES

Members Present via ZOOM:

DeeLynn Bennett
Troy Collett
Dorin Oxender

Drummond Camel
Brent Kettler - PRESENT
John Talmage - PRESENT

Members Absent:

Kim Hustad

Guests/Interested Parties via ZOOM:

Carl Stringer, U.S. Sugar

Staff Present:

Mary Anne Zurn, Staff Liaison – PRESENT

I. CALL TO ORDER

The meeting was called to order by Chair, Brent Kettler, at 2:06 p.m., via ZOOM and in-person. A verbal role call was taken and established quorum. Carl Stringer was introduced as a new Board member.

II. APPROVAL OF MINUTES

Drummond Camel made a **motion** to approve the January 12, 2022, minutes; Dorin Oxender seconded, and the motion was unanimously approved by the Committee.

III. APPROVE FY 22-23 COMMITTEE MEETING SCHEDULE

Committee members reviewed the following DRAFT schedule for July 2022 - June 2023 Program and Planning Committee meetings:

July 13, 2022 – 2 p.m.
September 2022 – TBD
November 9, 2022 – 2 p.m.
January 11, 2023 – 2 p.m.
March 8, 2023 – 2 p.m.
May 10, 2023 – 2 p.m.

Drummond Camel made a **motion** to approve the schedule; Troy Collett seconded, and the motion was unanimously approved by the Committee.

IV. REQUEST TO ADD SCHOOLS TO ELIGIBLE TRAINING PROVIDER LIST (ETPL)

Brent Kettler referred the Committee members to the handouts in the packet for Jersey College-Naples campus and Sunstate Learning Center. The schools were discussed individually. Jersey College provides a Professional Nursing program with an A.S. degree. It was noted the college is licensed and approved with the Florida Department of Education (DOE)/Commission for Independent Education (CIE), the Federal Interagency Commission on Education (FICE) and the Florida Board of Nursing. Members commented on the \$43,108 program cost but it was explained cost would not be a consideration in approving a school but would be considered by staff when determining student ability to pay costs above our \$8,000 cap for A.S. programs.

Troy Collett made a **motion** to make a recommendation to the Board of Directors to approve Jersey College-Naples campus for the ETPL; Deelynn Bennett seconded, and the motion was unanimously approved by the Committee.

Second, the Committee discussed Sunstate Learning Center. The school offers a Heating, Ventilation and Air Conditioning Technician program in Fort Myers. This school is licensed by DOE/CIE. Discussion included the cost, student certifications and hours.

Drummond Camel made a **motion** to make a recommendation to the Board of Directors to approve Sunstate Learning Center for the ETPL. Troy Collett seconded, and the motion was unanimously approved by the Committee.

V. ASSESSMENT – MEASURING QUALITY OF ONLINE TRAINING

The Committee reviewed the two drafts in the packet. Brent reminded everyone it was recently decided to go back to the “no more than 50% of the program online” until a metric is developed to measure quality rather than quantity of online education. It was stated an objective tool is needed. Mary Anne Zurn requested it be a basic metric with which to measure quality of online programs. It was suggested John Meyer with Hodges University be contacted for possible input. Both Troy Collett and Carl Stringer offered to provide information/assistance. No further recommendation will be made to the Board of Directors at this time.

VI. OPEN DISCUSSION

Brent Kettler asked Carl Stringer if he would like to be a member of the Program & Planning Committee. Mr. Stringer agreed and will be included.

John Talmage initiated a discussion on the Regional Targeted Occupations List (RTOL). Mary Anne noted the preliminary list had been sent out last week for public notice, offering businesses the opportunity to request the addition of occupations not included on the July 2022-June 2023 preliminary RTOL.

VII. ADJOURNMENT

The meeting adjourned at 2:59 p.m.