

PROGRAM AND PLANNING COMMITTEE MEETING
Southwest Florida Workforce Development Board, Inc.
VIRTUAL AND IN-PERSON
November 10, 2021
2 p.m.

MINUTES

Members Present via ZOOM:

DeeLynn Bennett	Drummond Camel
Troy Collett	Kim Hustad
Brent Kettler – PRESENT	John Talmage – PRESENT

Members Absent:

Dorin Oxender

Guests/Interested Parties:

Dr. Thomas Norman, FSW

Staff Present:

Mary Anne Zurn, Staff Liaison – PRESENT Bernice Kertavage – PRESENT

I. CALL TO ORDER

The meeting was called to order by Brent Kettler, Chair, at 2:07 p.m., via ZOOM and in-person. A verbal roll call was taken, and quorum established.

Board Member, Dr. Thomas Norman, FSW, is interested in Committee membership and present via ZOOM. Chairman Brent Kettler welcomed Dr. Norman to the Committee.

II. CHANGE OF COMMITTEE CHAIR

Newly elected Chair, Brent Kettler, thanked Kim Hustad for her service and leadership as Chair the past several years.

III. APPROVAL OF MINUTES

Kim Hustad made a **motion** to approve the July 14, 2021, minutes; Troy Collett seconded, and the motion was unanimously approved by the Committee.

IV. REINSTATE SCHOOL TO ELIGIBLE TRAINING PROVIDER LIST – RASMUSSEN COLLEGE

Staff discussed status of school and its voluntary withdrawal. Kim Hustad questioned staff about lack of positive outcomes for the Practical Nursing program. Committee members discussed student tracking and use of exclusions. Drummond Camel pointed out the current performance measures have been in place for many years and were being considered to be raised prior pandemic. Discussion to approve reinstatement of school and two of the three programs - those that meet the Board's performance standards: Professional Nursing (AS) and Bachelor of Science in Nursing (BSN). Committee concluded not approving Practical Nursing due to lack of program performance but will review at a future meeting if an improved program performance report is submitted.

John Talmage made a **motion** to recommend Board approval the reinstatement of Rasmussen

College, and two of its programs, Professional Nursing (RN) and Bachelor of Science in Nursing (BSN). Dr. Tom Norman seconded, and the motion was unanimously approved by the Committee.

V. ADD SCHOOL TO ELIGIBLE TRAINING PROVIDER LIST

This topic was pending available materials which have not yet been received; therefore, tabled.

VI. ADD AN OCCUPATION TO REGIONAL TARGETED OCCUPATIONS LIST (RTOL)

Staff explained a request was made by Kay Tracy of Charlotte County Economic Development of several occupations. Some occupations are on the RTOL while others did not require post-secondary programs/certifications. Mobile Heavy Equipment Mechanics, Except Engines (49-3042) is an occupation requiring post-secondary certifications. Discussion concerning the Regional need and curriculum requirements were discussed. DeeLynn offered to contact Kay Tracy for clarification. Topic tabled for more information and continued discussion.

VII. ONLINE TRAINING – CONTINUED DISCUSSION

Information from previous discussions reviewed - staff outlining handouts in meeting packet. Staff stated we continue to fund programs on Southwest Florida's Eligible Training Provider List (ETPL) if it is more than 50% online instruction. The extension of this temporary policy will expire on January 31, 2022. Troy Collett discussed the need to address individuals with disabilities and those specialized program providers – reiterating provider application fees to assure commitment. Dr. Thomas Norman discussed the success of programs of differing modalities at FSW but reiterated the students' desire to return to on-campus learning this fall semester. Discussion of the Committee involved:

- allowing programs on current ETPL with proven performance to offer more than 50% online learning.
- definition of face-to-face/in-person training reviewed the utilization for new technologies (Zoom, Microsoft Teams, etc.)
- utilization of waiver for individuals with extenuating circumstances.
- performance of online programs not currently on ETPL being difficult to track performance measures of student success.
- focusing on those schools and programs on our approved ETPL with the consideration of schools/programs of other Local/Regional Workforce Areas.

It was decided to table this decision until an extra meeting tentatively scheduled 12/8/21, 2 p.m.- 4 p.m. Staff will attempt to survey schools on the ETPL to determine the online status and success of students in programs offered that coincide with the RTOL.

VIII. OPEN DISCUSSION

Staff noted recent Legislation will create a Master Credential List and may impact the Regional Targeted Occupations List. Kim Hustad discussed the program performance scheduled this time of the year should wait for update. Brent Kettler suggested it would be good to research our Region's needs to see if this aligns with master list. John Talmage stated businesses should weigh-in to this new system or list. This will be an agenda item for a future meeting.

IX. ADJOURNMENT

The meeting adjourned at 3:25 p.m.