

**PROGRAM AND PLANNING COMMITTEE MEETING**  
**Southwest Florida Workforce Development Board, Inc.**  
**\*VIRTUAL AND IN-PERSON\***  
**November 7, 2022**  
**2 p.m.**

**MINUTES**

**Members Present:**

Drummond Camel - VIRTUAL  
John Talmage - VIRTUAL

Carl Stringer - VIRTUAL

**Members Absent:**

DeeLynn Bennett  
Kim Hustad  
Dorin Oxender

Troy Collett  
Brent Kettler

**Guests/Interested Parties:**

Sarah Ortkiese - VIRTUAL

Ryan Sears – VIRTUAL

**Staff Present:**

Mary Anne Zurn, Staff Liaison – PRESENT

**I. CALL TO ORDER**

The meeting was called to order by Drummond Camel, at 2:30 p.m., via ZOOM and in-person. A verbal role call was taken, and quorum established. The two guests, from Galen School of Nursing, were introduced.

**II. APPROVAL OF MINUTES**

John Talmage made a **motion** to approve the August 11, 2022, minutes; Carl Stringer seconded, and the motion was unanimously approved by the Committee.

**III. REQUEST TO ADD SCHOOLS TO ELIGIBLE TRAINING PROVIDER LIST (ETPL)**

Drummond Camel noted there are three schools to be considered for addition to the Eligible Training Provider List (ETPL) and referred Committee members to the handouts in the packet.

**Galen Health Institutes, Inc., dba Galen College of Nursing (Sarasota Campus)** is licensed with the Florida Department of Education (DOE)/Commission for Independent Education (CIE) and offers nursing programs in Sarasota. It was confirmed they are approved by the workforce board where physically located, CareerSource Suncoast. Committee members commented we need all the nursing programs we can handle. John asked Sarah Ortkiese why they decided to open a campus in Sarasota. Sarah responded they have campuses in Tampa Bay, Pembroke Pines and Gainesville, and Sarasota had expressed a need. Carl Stringer asked if they offered Practical Nursing. Sarah said not in Sarasota but yes, at other campuses.

John Talmage made a **motion** to make a recommendation to the Board of Directors to approve the addition of Galen Health Institutes, Inc., dba Galen College of Nursing (Sarasota Campus) to our Eligible Training Provider List (ETPL). Carl Stringer seconded, and the motion was unanimously approved by the Committee.

**Fleetforce Truck Driving School – Fort Myers campus** was recently licensed with the FLDOE/CIE and will offer Commercial Truck Operator (CTO) which leads to a CDL-A. They will provide training at leased space on Hodges University campus in Fort Myers. Carl and John noted there is a serious shortage of truck drivers. Mary Anne responded to a question about comparable costs for training by noting the two nonpublic schools on our ETPL offering truck driver training have similar costs.

Carl Stringer made a **motion** to make a recommendation to the Board of Directors to approve the addition of Fleetforce Truck Driving School – Fort Myers campus to our Eligible Training Provider List (ETPL). John Talmage seconded, and the motion was unanimously approved by the Committee.

**Fleetforce Truck Driving School – Venice campus** is licensed through the FLDOE/CIE and offers Commercial Truck Operator (CTO) which leads to a CDL-A. This campus is located in Venice and is included on CareerSource Suncoast's ETPL. It was noted that this may be convenient for our Charlotte County residents.

John Talmage made a **motion** to make a recommendation to the Board of Directors to approve the addition of Fleetforce Truck Driving School – Venice campus to our Eligible Training Provider List (ETPL). Carl Stringer seconded, and the motion was unanimously approved by the Committee.

#### **IV. REQUEST TO ADD OCCUPATION TO REGIONAL TARGETED OCCUPATIONS LIST**

Drummond Camerl noted we have documented the demand for Motorboat Mechanics multiple times over the years, just as we have the occupation Nursing Assistants. John noted it may not show as a demand occupation as some boat work is done informally, at home. Mary Anne added these mechanics may be reported under a different occupational title, if their job also involves warehouse, fiberglass laminating, dock or other work. The documentation collected locally does meet the required wages and openings.

Carl Stringer made a **motion** to make a recommendation to the Board of Directors to approve the occupation, Motorboat Mechanics, be added to the July 2022 – June 2023 Regional Targeted Occupations List (RTOL). John Talmage seconded, and the motion was unanimously approved by the Committee.

#### **V. OPEN DISCUSSION**

Committee restructuring will be discussed at the November 7<sup>th</sup> Board of Director's meeting.

Just as a reminder, the Program & Planning Committee will recommend approval of the Two-Year Modification of the Workforce Services Plan at the Board meeting. Note, this was discussed, and a motion approved by this Committee at our August 11, 2022, meeting.

#### **VI. ADJOURNMENT**

The meeting adjourned at 2:56 p.m.