

PROGRAM AND PLANNING COMMITTEE MEETING
Southwest Florida Workforce Development Board, Inc.
VIRTUAL AND IN-PERSON
January 13, 2021
2 p.m.

MINUTES

Members Present VIA ZOOM:

DeeLynn Bennett	Drummond Camel
Kim Hustad	Dr. Robert Jones
Brent Kettler	Dorin Oxender
John Talmage-PRESENT	

Members Absent:

Jamie Brown

Guests/Interested Parties VIA ZOOM:

Trang Burney, FSW – VIRTUAL	Mike Jackson, Board President-PRESENT
Dr. Thomas Norman, FSW – VIRTUAL	

Staff Present:

Mary Anne Zurn, Staff Liaison – PRESENT	Bernice Kertavage – PRESENT
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I. CALL TO ORDER

The meeting was called to order by Chair, Kim Hustad, at 2:17 p.m., via ZOOM.

II. APPROVAL OF MINUTES

Kim Hustad asked the Committee members to review the last meeting's minutes and then asked for a motion.

Dr. Robert Jones made a **motion** to approve the September 9, 2020, minutes; Drummond Camel seconded, and the motion was unanimously approved by the Committee.

III. REQUEST TO ADD SCHOOLS TO ELIGIBLE TRAINING PROVIDER LIST (ETPL)

Kim Hustad stated the two schools requesting to be added to the training provider list will be reviewed one at time. Jersey College, located in Port Charlotte, offers Professional Nursing. Discussion included industry certification, passing rate for NCLEX, accreditation, cost and clinicals. Per their Commission for Independent Education (CIE) licensure, Jersey College holds Council on Occupational Education (COE) National Accreditation. The campus in Port Charlotte is new. Their other Florida campuses include Tampa, Jacksonville Largo and Sunrise.

Dorin Oxender made a **motion** the Committee recommend Board approval for adding Jersey College to the Eligible Training Provider List (ETPL); John Talmage seconded, and the motion was unanimously approved by the Committee.

Kim Hustad then opened discussion for Paragon Flight Training Co., located in Fort Myers at

Page Field, offering an Airline & Commercial Pilot program. John Talmage noted Paragon has a robust program, currently with 15 airplanes and will be expanding to 50.

John Talmage made a **motion** the Committee recommend Board approval for adding Paragon Flight Training Co. to the Eligible Training Provider List (ETPL); Dr. Robert Jones seconded, and the motion was unanimously approved by the Committee.

At a future meeting, the Committee would like to continue discussion on ETPL program requirements to include industry certifications/credentials, percentage of program online vs. in-classroom and performance (employed, employed related to training, employed in specific intended occupation, wages, etc.) Dorin Oxender suggested looking for specific indicators for Southwest Florida.

IV. EARLY DISCUSSION OF REGIONAL TARGETED OCCUPATIONS LIST (RTOL)

Kim Hustad referred the Committee to the handout showing which occupations *may* be added and dropped from the Regional Targeted Occupations List (RTOL) for July 2021-June 2022. Mary Anne Zurn stated this is an unofficial list she prepared for discussion purposes, using the Employment Projections received recently from Florida Department of Economic Opportunity (DEO). Last year we did not receive our preliminary RTOL from DEO until mid-May. Once the preliminary RTOL is received, we will have the opportunity to add other occupations by documenting the demand and wages. The Committee discussed several occupations but noted it may be too early to act on this now.

V. OPEN DISCUSSION

Dr. Robert Jones and Dr. Thomas Norman from Florida SouthWestern (FSW) State College pointed out how the pandemic has changed how we operate. There has been an increased virtual presence, especially in experiential learning. Simulated education has seen improvements, which will likely be maintained. Blended programs with both virtual and in-person learning allows students to participate at different times of the year. Drummond Camel added there is a shift in independent living with more seniors receiving care at home. Kim Hustad stated she initially wasn't comfortable with staff working from home but is now finding it to be a more positive experience.

John Talmage informed Committee members about the upcoming three-part symposium, Tomorrow's Workforce: A Trilogy. Symposium I – Future Workforce Needs in SWFL will be held on January 21st.

VI. ADJOURNMENT

The meeting adjourned at 3:15 p.m.