

FINANCE COMMITTEE MEETING
Southwest Florida Workforce Development Board, Inc.
March 9, 2022
2:30 p.m.

MINUTES

Members Present:

Michael Dalby
Bill Diamond – ZOOM

James Coalwell - ZOOM
Joe Wheeler

Members Absent:

Guests Present:

Mike Biskie, Board Chairman

Greg Urbancic, Board Attorney - ZOOM

Staff Present:

Mike Egan, Staff Liaison

I. CALL TO ORDER

The meeting was called to order by Bill Diamond, Chair, 2:30 p.m. at CareerSource Southwest Florida, Fort Myers.

II. APPROVAL OF MINUTES

Michael Dalby made a **motion** to approve the January 12, 2022, minutes; Joe Wheeler seconded, and the motion was unanimously approved by the Committee.

III. FUNDING SCHEDULE 01.31.22

Staff reviewed the final funding schedule for PY 21-22. It was noted Veterans' funds are now being released and awarded on a monthly basis.

IV. ITA REPORT/YOUTH STATS 01.31.22

Staff reviewed the stats as of 01.31.22. Together, SFWDB exceeded the 50% ITA Training, exceeded the 75% Out-of-School, and exceeded the 20% Work experience for the current year.

V. REQUEST FOR ADDITIONAL CREDIT CARD

Staff reviewed the current situations where TRUIST had issues with the on-line portal consolidation. This led to the inability to use the credit card for purchasing functions. As a note, all credit cards have been recalled and the only existing one used for corporate purchases is held by Benita Richards. Staff requested an additional Credit Card thru Valley National Bank to be used as a backup in case of future needs. The request will be made by the Executive Director to the Board. It requires their approval, a corporate Resolution, and signature by the Board Chair and Board Secretary to send to the bank for their records.

VI. OPEN DISCUSSION

N/A

VII. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:53 p.m.