

**CareerSource Southwest Florida**  
Executive Committee  
CSSF - 6800 Shoppes at Plantation Drive, Fort Myers  
March 21, 2022

MINUTES:

This was a virtual meeting

Present: Biskie, Stitt, Daniels, Jackson, Dalby, Diamond

Public attending: none

Staff attending: none

Also Present: Urbancic

Minutes of March 18, 2022– Motion to approve by Dalby, Second by Daniels; carried unanimously.

Call to order - President Biskie: 11:35 am

The sole purpose of this meeting is to discuss salary offer for the new Executive Director.

Motion by Jackson to approved base of 122,000-130,000, with possibility of benefits [tbd], performance bonuses and tenure increases. Second by Diamond. Carried unanimously.

Biskie recommends drafting of a contract and provided a template. Template will be transmitted to members for review and comment by EOB Mar 23. Biskie and Board Attorney will create a final draft.

ExecComm meeting scheduled for remote (Teams) meeting 11:30 am Friday Mar 25 to discuss final draft.

Meeting adjourned approx. 12:20 pm.

(prepared by Mike Jackson, serving as Secretary)