



## Imagine ...

**Finding** qualified candidates with the right skills you need to grow your business now.

**Recruiting** all your employees - from entry level to professional positions - in one place.

**Discovering** customized solutions to your workforce challenges.

**Getting** excellent customer service from a team of Certified Workforce Professionals at no cost to you.

**Working together** to lower your costs and increase your productivity.

Our Business Services Team has 50+ years of combined executive level job placement experience.



**For detailed information  
contact us at 239.931.8282**

**Our services are available in  
Charlotte, Collier, Glades,  
Hendry and Lee Counties**

**BUSINESS SERVICES**  
**4150 Ford Street Ext., Suite 110**  
**Fort Myers, Florida 33916**

**Phone: 239.931.8282**

**Fax: 239.931.8284**

OR

[bussvc@careersourcesouthwestflorida.com](mailto:bussvc@careersourcesouthwestflorida.com)

[careersourcesouthwestflorida.com](http://careersourcesouthwestflorida.com)



*An equal opportunity employer/program.  
Auxiliary aids and services are available upon  
request to individuals with disabilities. All voice  
telephone numbers on this document may be  
reached by persons using TTY/TDD equipment via  
the Florida Relay Service at 711.*



# BUSINESS SERVICES

**CONNECTING EMPLOYERS  
TO  
QUALIFIED  
PROFESSIONALS**



**BUSINESS-DRIVEN**



## WORKFORCE SOLUTIONS FOR BUSINESSES AND PROFESSIONALS

### ON-THE-JOB TRAINING (OJT)

- Reduce your costs associated with new hires.
- Provide up to six months of financial support for training in qualified occupations.
- Receive monthly training reimbursements equivalent to 50% or more of the wage.

#### How does it work?

- Provide a position description and we will help you develop a customized training plan.
- Select and interview eligible candidates referred by our staff.
- Sign the agreement and submit for approval.

#### *Note:*

*If you interview an applicant who you are considering for an OJT position, please refer them to us so we can confirm eligibility for this program.*

### EMPLOY FLORIDA

- Online recruiting tool [employflorida.com](http://employflorida.com)
- Offers a multitude of resources to help you find the perfect candidate and creates job listings
- Job seekers create online profiles and upload résumés
- You can proactively sort and review résumés and contact candidates to schedule interviews *or rely on our team to manage that process for you*
- Review job market trends and access additional services

### MENU OF SERVICES

- Recruitment and Job Matching
- Applicant Pre-Screening and Referrals to Positions
- Private Interviewing Facilities
- Employee Training Facility
- On-the-Job Training Program
- Dual Career Services for Spouse/Partner Employment
- Job Fair/Hiring Events
- Industry Surveys
- Labor Market Information
- Executive Search
- Professional Career Network

*All of our services are at no-cost to employers and job seekers.*